



# TOOELE CITY

## APPLICATION AND CHECKLIST FOR SUBDIVISION DEVELOPMENT CONCEPT PLAN REQUIREMENTS

### TO BE COMPLETED BY THE DEVELOPER:

Name of Subdivision: \_\_\_\_\_

Approx. Location of Subdivision: \_\_\_\_\_

Name, Address and Phone Number of **Developer** or his/her Agent:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name, Address and Phone Number of **Developer's Engineer**:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name, Address and Phone Number of **Developer's Surveyor**:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name(s) of Property Owner(s). Use additional sheets if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submittal No.	Date of this Submittal	Submitted by:
1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	_____	_____
	Date	Name

Note: A new application and checklist must accompany each submittal (additional copies of this form are available from City offices or on-line at [www.tooelecity.org](http://www.tooelecity.org)).

### TO BE COMPLETED BY THE CITY:

#### Review Performed by:

_____ City Land Use Tech. / Date	_____ Sub. Plan Reviewer / Date	_____ City Engineer / Date
-------------------------------------	------------------------------------	-------------------------------

_____ Residential Project Rep. / Date	_____ Water System Supervisor / Date	_____ Sewer System Supervisor / Date
--	---	---

**Corrections Required? (Y/N):**       Yes (See attached comments sheet)       No

**Date Plans and Comments Returned to Developer:** \_\_\_\_\_

### TO BE COMPLETED BY BOTH THE DEVELOPER AND THE CITY

Developer: Check each of the following items for compliance with adopted City Standards, Titles, Master Plans and Ordinances. This form, when properly completed, shall serve as the application form for the Concept Plan phase of the subdivision review.

City Staff: Check each of the following items for compliance with adopted City Standards, Titles, Master Plans and Ordinances. Note deficiencies, by reference number, on a separate sheet and attach to this document.

<u>Developer</u>	<u>City</u>	<u>Description</u>
_____	_____	1. <b>Eight (8) copies</b> of the concept plan submitted
_____	_____	2. Aerial base map (Sidewell Map), if available.
_____	_____	3. A vicinity sketch as a scale of not less than 100 feet to the inch. The vicinity sketch shall show streets, track lines and names and addresses of land owners, adjacent subdivisions, zoning on and adjacent to the land, etc.
_____	_____	4. Sketch of the proposed subdivision and lot size
_____	_____	5. Boundaries of proposed subdivision and ownership information
_____	_____	6. Proposed transportation system and street layout
_____	_____	7. Proposed outlet for storm drainage
_____	_____	8. Existing utilities
_____	_____	9. Natural features, drainage channels, special views
_____	_____	10. Existing topography
_____	_____	11. Date and north point, written and graphic scales
_____	_____	12. The name, address and phone number of the developer; the engineer and/or surveyor preparing the sketch.
_____	_____	13. Checklist for Reimbursement Agreement
_____	_____	14. Affidavit of Compliance for Accessibility

***PLEASE NOTE*** by submitting this application form to the City, the Developer acknowledges that the above list is not exclusive, and under no circumstances waives any responsibility or obligation of the Developer and/or his Agents from full compliance with City Master Plans, Codes, Rules and/or Regulations. Copies of the City Code are available upon request from the City or on [www.tooelecitecity.org](http://www.tooelecitecity.org)